

AWARE SEXUAL ASSAULT ADVOCATE

POSITION TITLE: Sexual Assault Advocate
FLSA STATUS: Non-Exempt
SUPERVISED BY: Sexual Assault Program Manager
SCHEDULE: Full or Part-time, evenings and weekends required

Purpose:

This position is responsible for providing client-centered, non-judgmental, and culturally responsive crisis advocacy and support services to adult survivors of sexual violence and their families.

Essential Functions:

- Respond to 24-hour crisis hotline, crisis intervention, emotional support, safety planning, and information and referral services to survivors of domestic and sexual violence
- Provide face-to-face, voluntary intervention and support on an emergency basis to survivors of domestic and sexual violence and their families. Services shall be provided at non-traditional safe locations such as hospitals, police stations, and other alternative locations
- Work collaboratively with community systems used by survivors of domestic and sexual violence during crisis, in efforts to end violence in their lives
- Present or train community members, human service professionals and individuals on domestic and sexual violence issues, and AWARE services
- Provide, assist and/or advocate on behalf of clients and their dependent children to link clients with community systems to secure counseling, legal advocacy, housing, employment/financial assistance, health related assistance, transportation or other services related to gaining independence
- Work with the Sexual Assault Program Manager in developing and maintaining an effective sexual assault response in Jackson County

Preferred Education/Experience:

- High school diploma or GED required; college experience/degree preferred, or equivalent combination of training and experience
- Previous experience working in domestic violence and/or sexual assault program, or other human service agency preferred
- Proficiency in MS Office and OS Soft or similar client data management systems
- CPR/First Aid certified a plus
- Must be 18 years of age or older, have a valid driver's license and vehicle insurance

Competencies:

- Knowledge of rape culture, societal influences, and its effects on survivors of sexual assault
- Demonstrated sensitivity to issues related to domestic and sexual violence
- Demonstrated knowledge of trauma-informed, empathy and empowerment-based models of intervention
- Knowledge of community resources and points of access
- Knowledge of courts and legal systems, and how to assist families in navigating these systems
- Knowledge of medical and health care systems response, and how to assist families in navigating these systems

AWARE SEXUAL ASSAULT ADVOCATE

- Demonstrated understanding of the importance of confidentiality, and professional boundaries
- Knowledge of appropriate parenting and discipline techniques a plus
- Ability to work one and one, and in groups with both adults and children
- Commitment to working with individuals and families from diverse cultural and socio-economic backgrounds
- Commitment to promoting agency mission and goals
- Commitment to contributing to a productive work environment and to working cooperatively as a team member
- Excellent written and oral communication skills
- Commitment to excellence, innovation, risk taking, and possess excellent problem solving/conflict resolution skills
- Able to hold and carry small children
- Ability/willingness to work a flexible schedule

Printed Employee Name

Employee Signature

Date